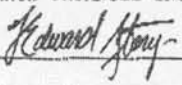
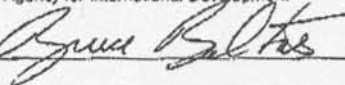


**UNITED STATES OF AMERICA  
AGENCY FOR INTERNATIONAL DEVELOPMENT**

1. Country of Performance: Worldwide		Adv. & Asst. Services Yes [ ] No [X]	
2. Contract (Incorporating FAR and AIDAR Clauses):			
Contract No: GHN-I-00-06-00002-00		Order No: GHN-I-01-06-00002-00	
<b>NEGOTIATED PURSUANT TO THE FOREIGN ASSISTANCE ACT OF 1961, AS AMENDED, AND EXECUTIVE ORDER 11223</b>			
3. CONTRACTOR (Name and Address): RESEARCH TRIANGLE INSTITUTE 3040 CORNWALLIS ROAD  RESEARCH TRIANGLE PARK  NC, 27709-2194		4a. ISSUING OFFICE: US AGENCY FOR INTERNATIONAL DEVELOPMENT OFFICE OF ACQUISITION AND ASSISTANCE 1300 PENNSYLVANIA AVENUE, NW RRB ROOM 7.09-141 WASHINGTON DC 20523-7900	
		4b. ADMINISTRATION OFFICE:  SAME AS BLOCK 4a	
5. TECHNICAL OFFICE: US AGENCY FOR INTERNATIONAL DEVELOPMENT BUREAU OF GLOBAL HEALTH GH/HSR 1300 PENNSYLVANIA AVENUE, NW  WASHINGTON DC 20523		6. PAYING OFFICE. SUBMIT INVOICE TO: US AGENCY FOR INTERNATIONAL DEVELOPMENT OFFICE OF FINANCIAL MANAGEMENT M/EM/CMP 1300 PENNSYLVANIA AVENUE, NW WASHINGTON DC 20523	
7. EFFECTIVE DATE: 09-29-2006		8. ESTIMATED COMPLETION DATE: 09-28-2011	
9. ACCOUNTING AND APPROPRIATION DATA: (See Section G)  TOTAL ESTIMATED COST: _____ AMOUNT OBLIGATED: _____			
10. The United States of America, represented by the Contracting Officer signing this Order, and the Contractor agree that: (a) this Order is issued pursuant to the Contract specified in Block 2 above and (b) the entire Contract between the parties hereto consists of this Order and the Contract specified in Block 2 above.			
11a. NAME OF CONTRACTOR: RESEARCH TRIANGLE INSTITUTE  BY:   NAME: G. Edward Storv  TITLE: Vice-President, Contracts & Procurement  DATE: September 29, 2006		11b. UNITED STATES OF AMERICA Agency for International Development  BY:   NAME: BRUCE BALTAS  TITLE: CONTRACTING OFFICER  DATE: 09-29-2006	

## **SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

### **B.1 PURPOSE**

The United States Agency for International Development (USAID), GH/HIDN requires support to implement and support for IRS in two Kenya and Mozambique as well as provide assistance for IRS in other countries over the next five years as indicated by USAID; and as more detailed in Section C.

### **B.2 CONTRACT TYPE**

This is a cost plus fixed fee completion form task order. For the consideration set forth in the contract, the Contractor shall provide the deliverables or outputs described in Section C and comply with all contract requirements.

### **B.3 BUDGET and CEILING PRICE**

The contractor will not be paid any sum in excess of the ceiling price.

The detailed budget from the final revised proposal submitted on September 26, 2006 is included as an attachment. The contractor may make adjustments between lines items, as long as the adjustments are within the scope of the TO.

### **B.4 PAYMENT**

The paying office is indicated in Section G and Cover Page (Item 6).

**END OF SECTION B**

**SECTION C – DESCRIPTION / SPECIFICATIONS/STATEMENT OF WORK****Indoors Residual Spraying (IRS)  
Task Order One****(a) Introduction**

Concurrently with the award of the Indoor Residual Spraying IQC, USAID intends to award Task Order No. 1 to **one** of the successful Offerors. The following describes the scope of work for Task Order No. 1.

Beginning in 2006, USAID will significantly expand activities related to indoor residual spraying (IRS) for malaria control. IRS is a key element in all President Malaria Initiative (PMI) countries, and resources devoted to IRS have been increased in Kenya, Mozambique, Madagascar, Ethiopia and Zambia. Task Order No. 1 will undertake the implementation and support for IRS in two of these countries, Kenya and Mozambique, as well as provide assistance for IRS in other countries over the next five years as indicated by USAID.

**(b) Components of Task Order:** Task Order No. 1 comprises two components:

**(1) Component 1 – Support for IRS in Kenya and Mozambique.**

- **Objectives:**

- (i) To provide technical and management support in the planning and implementation of effective IRS programs which reduce mosquito vector populations and malaria cases in targeted communities in Kenya and Mozambique. In each of these countries, the estimated number of households to be sprayed through this Task Order in the first year is 250,000. The task order contractor will also be asked to carry out reviews and analyses of IRS program activities in Kenya and Mozambique.

- (ii) Develop increased operational capacity in the host countries' National Malaria Control Program and their designated implementing partners (if any) to conduct effective, safe and well-managed future IRS operations in Kenya and Mozambique.

- (iii) Provide expert short and long-term assistance as required.

- **Specific Activities:** The task order contractor shall implement IRS programs in Kenya and Mozambique. In each country, the contractor shall:

- (i) Collaborate with the host country National Malaria Control Program (NMCP) and USAID Mission to define an efficient planning process.

- (ii) Plan and implement with host-country implementing partners to be identified in collaboration with National Malaria Control Program, a safe, effective and well-managed IRS program in a targeted geographic area.
- (iii) Plan each phase to include specific steps such as identifying the targeted geographic area, the process for selecting appropriate insecticides, adequately budgeting and estimating quantities of equipment and materials, as well as operational and supply management tasks.
- (iv) Conduct, write and secure USAID and host-country approval of the necessary environmental review procedures and documents, including a Supplemental Environmental Assessment under the Integrated Vector Management Programmatic Environmental Assessment (to be posted on the USAID website in March 2006.)
- (v) Plan and implement appropriate and necessary training activities for the range of skills needed to effectively, safely and efficiently implement the planned IRS activity.
- (vi) Establish an effective but lean management structure in each country to efficiently implement a quality IRS program. Ensure this management structure includes sufficient quality control measures for safe and efficient operations in conformity with international standards as described in the WHO guidelines for IRS (referenced in Section C.3(c), above.)
- (vii) Undertake IRS implementation activities as agreed upon with the National Malaria Control Program, such as purchase and transport of commodities, training, supervision, etc.
- (viii) Plan, implement and document a monitoring and evaluation component which will establish the effectiveness of the activity in entomological and epidemiological terms.

**NB:** The entomological and epidemiological standard indicators are available in the World Health Organization guidelines referenced in Section C.3(c), above.

**(2) Component 2 – Provide assistance to other USAID-supported IRS programs**

- **Objectives:**

Provide expert short- and long-term support for IRS programs in other USAID-supported countries to spray up to 200,000 additional households each year, in countries designated by USAID. In addition, the contractor will also provide other technical assistance each year as directed by USAID.

The contractor shall conform to the seasonal timing in each country to ensure that the time of the rainy season is factored into the IRS program and schedule.

**(c) Deliverables:** The contractor shall deliver to USAID the following:

**(1) Quarterly Reports:** These reports shall include a financial update and brief narrative description of progress to date in terms of the objectives and timeline, as well as any issues or problems which have arisen during the quarter. Precise format will be decided in discussion with the USAID Mission and the National Malaria Control Program during the initial planning stage.

**(2) Final Report:** To be submitted to USAID Mission and NMCP not later than twelve calendar months from the first day of the initial spray operation. At a minimum, the report shall include the following indicators:

- Percentage of structures targeted for spraying which were completely sprayed according to international standards (World Health Organization guidelines);
- Number of fever cases recorded by month in local health facilities for the 12-month year beginning with the month prior to that in which spraying began;
- Proportion of child outpatient visits due to fever in local health facilities in the IRS target area for the same period, by month;
- Key entomological indicators such as biting behaviors, susceptibility to insecticides, and population density pre- and post-spraying, with similar seasonal measures; and
- Estimated cost per person protected by the IRS program, with a fully transparent calculation algorithm.

**(3) Spraying Performance Report:** Should be submitted within four months of the end of each round of spraying. At a minimum, the report shall include:

- Supervisory reports on key operational variables to allow a full assessment of the quality of work done by the spray teams;
- Warehouse and use report reconciliations, as well as other operational measures to reliably estimate pilferage and wastage;
- operational measures to reliably estimate pilferage and wastage of insecticide;
- Safety report, including any reports of pesticide poisoning among staff or residents in sprayed houses;

- Environmental monitoring report as specified in the Supplemental Environmental Assessment; and
- Cost per structure sprayed with breakdowns by major expense categories.

**END OF SECTION C**

## **SECTION D – PACKAGING AND MARKING**

### **D.1 AIDAR 752.7009 MARKING (JAN 1993)**

(a) It is USAID policy that USAID-financed commodities and shipping containers, and project construction sites and other project locations be suitably marked with the USAID emblem. Shipping containers are also to be marked with the last five digits of the USAID financing document number. As a general rule, marking is not required for raw materials shipped in bulk (such as coal, grain, etc.), or for semi-finished products which are not packaged.

(b) Specific guidance on marking requirements should be obtained prior to procurement of commodities to be shipped, and as early as possible for project construction sites and other project locations. This guidance will be provided through the cognizant technical office indicated on the cover page of this contract, or by the Mission Director in the Cooperating Country to which commodities are being shipped, or in which the project site is located.

(c) Authority to waive marking requirements is vested with the Regional Assistant Administrators, and with Mission Directors.

(d) A copy of any specific marking instructions or waivers from marking requirements is to be sent to the Contracting Officer; the original should be retained by the Contractor.

### **D.2 BRANDING**

The Contractor shall comply with the requirements of the USAID “Graphic Standards Manual” available at [www.usaid.gov/branding](http://www.usaid.gov/branding), or any successor branding policy.

**END OF SECTION D**

## **SECTION E - INSPECTION AND ACCEPTANCE**

### **E.1 TASK ORDER PERFORMANCE EVALUATION**

Task order performance evaluation shall be performed in accordance with the Indoors Residual Spraying IQC, Section E.2.

**END OF SECTION E**



## **SECTION F – DELIVERIES OR PERFORMANCE**

### **F.1 PERIOD OF PERFORMANCE**

- (a) The estimated period of performance for this task order is September 29, 2006 and the completion date is September 28, 2011.
- (b) Subject to the cost plus fixed fee amount of this task order, the TOCTO may extend the estimated completion date, provided that the extension does not cause the elapsed time for completion of the work, including the furnishing of all deliverables, to extend beyond 60 calendar days from the original estimated completion date. Prior to the original estimated completion date, the contractor shall provide a copy of the TOCTO's written approval for any extension of the term of this task order to the Contracting Officer; in addition, the contractor shall attach a copy of the TOCTO's approval to the final voucher submitted for payment.
- (c) It is the contractor's responsibility to ensure that the TOCTO-approved adjustments to the original estimated completion date do not result in costs incurred that exceed the ceiling price of this task order. Under no circumstances shall such adjustments authorize the contractor to be paid any sum in excess of the task order amount.
- (d) Adjustments that will cause the elapsed time for completion of the work to exceed the original estimated completion date by more than 60 calendar days must be approved in advance by the Task Order Contracting Officer (TOCO).

### **F.2 TECHNICAL DIRECTION AND DESIGNATION OF RESPONSIBLE USAID OFFICIALS**

The Contracting Officer for this Task Order is:  
Bruce Baltas  
Contracting Officer  
U.S. Agency for International Development  
M/OAA/GH/HSR  
Ronald Reagan Building  
1300, Pennsylvania Avenue, NW  
Washington, DC 20523

The Cognizant Technical Officer (CTO) for this Task Order is: Michael Zeilinger  
US Agency for International Development  
Bureau of Global Health, 3<sup>rd</sup> Floor  
1300 Pennsylvania Avenue, NW  
Washington, DC 20523

### **F.3 PLACE OF PERFORMANCE**

The place of performance under this Task Order is Kenya and Mozambique; or and any other place(s) as specified in the Statement of Work.

### **F.4 AUTHORIZED WORK DAY / WEEK**

The Contractor is authorized a six-day work week. No overtime or premium pay is authorized under this Task Order.

### **F.5 REPORTS AND DELIVERABLES OR OUTPUTS**

In addition to the requirements set forth for submission of reports in Sections I and J, and in accordance with AIDAR clause 752.242-70, Periodic Progress Reports, the Contractor shall submit reports, deliverables or outputs as further described below to the CTO (referenced in Sections F.2 and G). All reports and other deliverables shall be in the English language, unless otherwise specified by the CTO.

### **F.6 FIELD SUPPORT APPROVAL PROCESS**

When a mission or bureau proposes to add field support funds for activities to be performed under a Task Order that has been awarded to accept field support the following process shall be followed:

1. The mission or bureau activity manager submits a SOW for those activities to the CTO of the task order (TO CTO), with the government's summary cost estimate. If the TO CTO makes an initial determination that the activities are within the scope of the overall task order, the TO CTO passes it on to the contractor.
2. The TO contractor prepares an initial workplan and estimated budget for the activity, and fills out the checklist (Attachment I) that gives information on summary budget, LOE and other contractual information such as any need for waivers or new subcontracts. For field support activities with estimated costs of \$500,000 or more (including options) in funding (excluding health related commodities), additional budget detail will be required for TO CO review.
3. The contractor submits the estimated workplan and checklist, and detailed budget if \$500,000 or more, to the TO CTO and the mission or bureau activity manager. The activity manager reviews the documents and verifies with a local CO or Contract Specialist that proposed direct local costs are reasonable.

4. The TO CTO signs the checklist (along with local CO or Contracts Specialist) and sends it to the TO CO, verifying that the SOW and budget for those activities are within the parameters of the Task Order.
5. The TO CO has 10 work days from receipt of the documents to concur or to request additional information from the contractor. The TO CO will issue a modification to reflect the incremental funds if the TO CO does not raise concerns within the 10 day period.

**END OF SECTION F**

## **SECTION G – TASK ORDER ADMINISTRATION DATA**

### **G.1 CONTRACTING OFFICER'S AUTHORITY**

The Contracting Officer is the only person authorized to make or approve any changes in the requirements of this task order and notwithstanding any provisions contained elsewhere in this task order, the said authority remains solely in the Contracting Officer. In the event the Contractor makes any changes at the direction of any person other than the Contracting Officer, the change shall be considered to have been made without authority and no adjustment shall be made in the contract terms and conditions, including price.

### **G.2 TECHNICAL DIRECTION**

The USAID/GH/HSR Office will provide technical oversight to the Contractor through the designated CTO. The Contracting Officer will issue a letter appointing the CTO for the task order and provide a copy of the designation letter to the contractor.

### **G.3 ACCEPTANCE AND APPROVAL**

The CTO must accept and approve deliverables before payment may be made.

### **G.4 INVOICES**

One (1) original of each invoice shall be submitted on an SF-1034 Public Voucher for purchases and Services Other Than Personal to M/FM/CMP. One copy of the voucher and the invoice shall also be submitted to the Contracting Officer and the CTO.

Electronic submission of vouchers is encouraged. Submit invoices to the Office of the Chief Financial Officer to this address:EI@USAID.GOV.

The SF-1034 must be signed, and it must be submitted along with the invoice and any other documentation in Adobe.

Paper invoices shall be sent to the address shown on the Cover Page, Item 6 entitled Paying Office.

If submitting invoices electronically, do not send a paper copy.

### **G.5 ACCOUNTING AND APPROPRIATION DATA**

NMS Request No.: 12603/1878

Commitment Document Type: FS  
Commitment No.: 06GH-AFR-TBD-GH-09-2006-A

Commitment Document Type: FS  
Commitment No.: 06GH-AFR-TBD-GH-09-2006-B

Line Item No.: 1  
BBFY: 2006  
EBFY: 2007  
Fund: CD  
OP Unit: Mozambique  
Strategic Objective: 656-008  
Distribution: 656-W  
BGA: 656  
SOC: 252910

Line Item No.: 1  
BBFY: 2006  
EBFY: 2007  
Fund: CD  
OP Unit: Zambia  
Strategic Objective: 611-007  
Distribution: 611-W  
BGA: 611  
SOC: 4100201

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**END OF SECTION G**

## **SECTION H – SPECIAL TASK ORDER REQUIREMENTS**

### **H.1 KEY PERSONNEL**

The contractor shall provide the following key personnel for the performance of this task order:

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USAID reserves the right to adjust the level of key personnel during the performance of this task order.

### **H.2 AUTHORIZED GEOGRAPHIC CODE**

The authorized geographic code for procurement of services under this Task Order is 935. The authorized geographic code for procurement of goods and commodities is 000.

### **H.3 LANGUAGE REQUIREMENTS**

All deliverables shall be produced in English. Ability to hire local language expertise is required when necessary for the completion of field support tasks.

### **H.4 GOVERNMENT FURNISHED FACILITIES OR PROPERTY**

(a) The Contractor and any employee or consultant of the Contractor is prohibited from using U.S. Government facilities (such as office space or equipment) or U.S. Government clerical or technical personnel in the performance of the services specified in the Task Order unless the use of Government facilities or personnel is specifically authorized in the Task Order or is authorized in advance, in writing, by the CO.

(b) If at any time it is determined that the contractor, or any of its employees or consultants, have used U.S. Government facilities or personnel either in performance of the contract itself, or in advance, without authorization in, in writing, by the Contracting Officer, then the amount payable under the contract shall be reduced by an amount equal to the value of the U.S. Government facilities or personnel used by the contractor, as determined by the contracting officer.

(c) If the parties fail to agree on an adjustment made pursuant to this clause it shall be considered a "dispute" and shall be dealt with under the terms of the "Disputes" clauses of the contract.

## **H.5 CONFIDENTIALITY AND OWNERSHIP OF INTELLECTUAL PROPERTY**

All reports generated and data collected during this project shall be considered the property of USAID and shall not be reproduced, disseminated or discussed in open forum, other than for the purposes of completing the tasks described in this document, without the express written approval of a duly-authorized representative of USAID. All findings, conclusions and recommendations shall be considered confidential and proprietary.

## **H.6 CONTRACTOR'S STAFF SUPPORT, AND ADMINISTRATIVE AND LOGISTICS ARRANGEMENTS**

The Contractor shall be responsible for all administrative support and logistics required to fulfill the requirements of this task order. These shall include all travel arrangements, appointment scheduling, secretarial services, report preparations services, printing, and duplicating.

## **H.7 SMALL BUSINESS SUBCONTRACTING PLAN**

The Contractor's proposed Small Business Subcontracting Plan dated September 29, 2006 is Attachment II and is attached to this Task Order and made an integral part of it.

**END OF SECTION H**

## **SECTION I – CONTRACT CLAUSES**

### **I.1 Reference Indoors Residual Spraying (IRS) IQC.**

### **I.2 AIDAR 752.7028 DIFFERENTIALS AND ALLOWANCES (JULY 1996)**

(This clause does not apply to TCN or CCN employees. TCN and CCN employees are not eligible for differentials and allowances, unless specifically authorized by the Cognizant Assistant Administrator or Mission Director. A copy of such authorization shall be retained and made available as part of the contractor's records which are required to be preserved and made available by the "Examination of Records by the Comptroller General" and "Audit" clauses of this contract).

(a) Post differential. Post differential is an additional compensation for service at places in foreign areas where conditions of environment differ substantially from conditions of environment in the continental United States and warrant additional compensation as a recruitment and retention incentive. In areas where post differential is paid to USAID direct-hire employees, post differential not to exceed the percentage of salary as is provided such USAID employees in accordance with the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 500 (except the limitation contained in Section 552, "Ceiling on Payment") Tables-Chapter 900, as from time to time amended, will be reimbursable hereunder for employees in respect to amounts earned during the time such employees actually spend overseas on work under this contract. When such post differential is provided to regular employees of the Contractor, it shall be payable beginning on the date of arrival at the post of assignment and continue, including periods away from post on official business, until the close of business on the day of departure from post of assignment en route to the United States. Sick or vacation leave taken at or away from the post of assignment will not interrupt the continuity of the assignment or require a discontinuance of such post differential payments, provided such leave is not taken within the United States or the territories of the United States. Post differential will not be payable while the employee is away from his/her post of assignment for purposes of home leave. Short-term employees shall be entitled to post differential beginning with the forty-third (43rd) day at post.

(b) Living quarters allowance. Living quarters allowance is an allowance granted to reimburse an employee for substantially all of his/her cost for either temporary or residence quarters whenever Government-owned or Government-rented quarters are not provided to him/her at his/her post without charge. Such costs are those incurred for temporary lodging (temporary

quarters subsistence allowance) or one unit of residence quarters (living quarters allowance) and include rent, plus any costs not included therein for heat, light, fuel, gas, electricity and water. The temporary quarters subsistence allowance and the living quarters allowance are never both payable to an employee for the same period of time. The Contractor will be reimbursed for payments made to employees for a living quarters allowance for rent and utilities if such facilities are not supplied. Such allowance shall not exceed the amount paid USAID employees of equivalent rank in the Cooperating Country, in accordance with either the Standardized



Regulations (Government Civilians, Foreign Areas), Chapter 130, as from time to time amended, or other rates approved by the Mission Director. Subject to the written approval of the Mission Director, short-term employees may be paid per diem (in lieu of living quarters allowance) at rates prescribed by the Federal Travel Regulations, as from time to time amended, during the time such short-term employees spend at posts of duty in the Cooperating Country under this contract. In authorizing such per diem rates, the Mission Director shall consider the particular circumstances involved with respect to each such short-term employee including the extent to which meals and/or lodging may be made available without charge or at nominal cost by an agency of the United States Government or of the Cooperating Government, and similar factors.

(c) Temporary quarters subsistence allowance. Temporary quarters subsistence allowance is a quarters allowance granted to an employee for the reasonable cost of temporary quarters incurred by the employee and his family for a period not in excess of (i) 90 days after first arrival at a new post in a foreign area or a period ending with the occupation of residence (permanent) quarters, if earlier, and (ii) 30 days immediately preceding final departure from the post subsequent to the necessary vacating of residence quarters, unless an extension is authorized in writing by the Mission Director. The Contractor will be reimbursed for payments made to employees and authorized dependents for temporary quarters subsistence allowance, in lieu of living quarters allowance, not to exceed the amount set forth in the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 120, as from time to time amended.

(d) Post allowance. Post allowance is a cost-of-living allowance granted to an employee officially stationed at a post where the cost of living, exclusive of quarters cost, is substantially higher than in Washington, D.C. The Contractor will be reimbursed for payments made to employees for post allowance not to exceed those paid USAID employees in the Cooperating Country, in accordance with the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 220, as from time to time amended.

(e) Supplemental post allowance. Supplemental post allowance is a form of post allowance granted to an employee at his/her post when it is determined that assistance is necessary to defray extraordinary subsistence costs. The Contractor will be reimbursed for payments made to employees for supplemental post allowance not to exceed the amount set forth in the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 230, as from time to time amended.

(f) Educational allowance. Educational allowance is an allowance to assist an employee in meeting the extraordinary and necessary expenses, not otherwise compensated for, incurred by reason of his/her service in a foreign area in providing adequate elementary and secondary education for his/her children. The Contractor will be reimbursed for payments made to regular employees for educational allowances for their dependent children in amounts not to exceed those set forth in the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 270, as from time to time amended. (See Standardized Regulation 270)

(g) Educational travel. Educational travel is travel to and from a school in the United States for secondary education (in lieu of an educational allowance) and for college education. The Contractor will be reimbursed for payments made to regular employees for educational travel for

their dependent children provided such payment does not exceed that which would be payable in accordance with the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 280, as from time to time amended.

(See Standardized Regulation 280) Educational travel shall not be authorized for regular employees whose assignment is less than two years.

(h) Separate maintenance allowance. Separate maintenance allowance is an allowance to assist an employee who is compelled, by reason of dangerous, notably unhealthful, or excessively adverse living conditions at his/her post of assignment in a foreign area, or for the convenience of the Government, to meet the additional expense of maintaining his/her dependents elsewhere than at such post. The Contractor will be reimbursed for payments made to regular employees for a separate maintenance allowance not to exceed that made to USAID employees in accordance with the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 260, as from time to time amended. (See Standardized Regulation 260)

(i) Payments during evacuation. The Standardized Regulations (Government Civilians, Foreign Areas) provide the authority for efficient, orderly, and equitable procedure for the payment of compensation, post differential and allowances in the event of an emergency evacuation of employees or their dependents, or both, from duty stations for military or other reasons or because of imminent danger to their lives. If evacuation has been authorized by the Mission Director the Contractor will be reimbursed for payments made to employees and authorized dependents evacuated from their post of assignment in accordance with the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 600, and the Federal Travel Regulations, as from time to time amended. (See Standardized Regulation 600)

(j) Danger pay allowance. (1) The contractor will be reimbursed for payments made to its employees for danger pay not to exceed that paid USAID employees in the cooperating country, in accordance with the Standardized Regulations (Government Civilians, Foreign Areas), Chapter 650, as from time to time amended. (See Standardized Regulation 650)

(2) Danger pay is an allowance that provides additional compensation above basic compensation to an employee in a foreign area where civil insurrection, civil war, terrorism or wartime conditions threaten physical harm or imminent danger to the health or well-being of the employee. The danger pay allowance is in lieu of that part of the post differential which is attributable to political violence. Consequently, the post differential may be reduced while danger pay is in effect to avoid dual crediting for political violence.

**Attachment I**

**Initial Budget Estimate & Checklist for Field Support under Task Orders**  
 (Submitted by TO Contractor for all Mission-funded activities)

Labor*	\$ _____
Fringe Benefits**	\$ _____
Consultants	\$ _____
Allowances	\$ _____
Travel and Transportation	\$ _____
Subcontracts	\$ _____
Other Direct Costs	\$ _____
Overhead**	\$ _____
G&A**	\$ _____
Subtotal	\$ _____
Fixed Fee**	\$ _____
<i>Total Estimated CPFF of Activity</i>	\$ _____

\*List of labor categories, Level of Effort (LOE), and rates for each person proposed for this activity.

<u>Labor Category</u>	<u>LOE</u>	<u>Rate</u>
-----------------------	------------	-------------

\*\* TOCO will verify that indirect rates and fee are in accordance with established contract/task order rates.

Checklist for Field Support activity

Ⓟ

- \* Total LOE for field support labor not exceeded
- \* No deviation from Task Order SOW
- \* Local Salaries are in accordance with the Local compensation plan
- \* Source Origin waivers are in place if necessary
- \* No new subcontracts are necessary

The information contained above is true and accurate and reflects our best estimate of the total activity's cost.

I understand that the cognizant Contracting Officer has 10 work days from receipt of this document to determine whether the proposed costs are fair and reasonable or request additional information. Otherwise I may proceed with those SOW activities. Only the Contracting Officer for the TO may modify the task order to change the scope, period, or ceiling, and the TOCO reserves the right to address after the 10 day review period any costs that may not appear to be reasonable, allowable or allocable.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date

I have reviewed the SOW and proposed budget, and find these items to be within the overall TO Scope of Work, and have reviewed the proposed budget associated with this activity and find it to be reasonable.

\_\_\_\_\_  
CTO Signature

\_\_\_\_\_  
Date

I have reviewed the local costs in the proposed budget for this activity and find that the costs appear to be reasonable with the exception of those costs noted below. (If none, please state None).

\_\_\_\_\_  
Mission CO/Contract Specialist

\_\_\_\_\_  
Date

**NOTE: For task orders whose total estimated cost (including any options) are \$500,000 or more, the contractor shall submit a detailed cost proposal with this Checklist.**

**Additional Information**

For additional information on IQC contracts see AAPD